

Bay Area Charter Schools Athletic Conference (BACSAC)



League Handbook 2023-24

Last updated August 2023

www.bacsac.org

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League Mission Statement

The Bay Area Charter Schools Athletic Conference (BACSAC) is a non-profit organization dedicated to serving student-athletes in reaching their academic and athletic potential. BACSAC conducts interscholastic athletic competition in accord with the California Interscholastic Federation. In an effort to promote fair and equal opportunities for all students, BACSAC works to support and develop athletic programs while also providing resources to its athletic directors, coaches, and school leaders.

Core Values

Community

Cultivate an inclusive and collaborative environment amongst athletes, coaches, families, and school leaders.

Education

Recognize that the “student” comes before the “athlete,” and to aid the professional development of coaches and athletic directors.

Integrity

Apply the highest standard of honor, respect, and accountability in a professional manner at all times.

Equity

Provide fair and equal access to competition to all.

Competition

To put forth one’s best effort without ever compromising one’s character, physical, or mental well-being.

Administration

Daniery Rosario, Commissioner

rosario@bacsac.org

Daniel Zarazua, Assistant Commissioner

dzarazua@bacsac.org

Jesus Moran, Administrative Assistant

moran@bacsac.org

Peter Hanley, Financial Manager

hanleyph@gmail.com

School Members

SCHOOL	ADDRESS	CITY
AIMS College Prep	746 Grand Avenue	Oakland
ARISE High School	3301 E 12th St UNIT 205	Oakland
Bay Area Technology High School	8251 Fontaine Street	Oakland
Envision Academy	1515 Webster Street	Oakland
Golden State Prep (Aspire)	1009 66th Avenue	Oakland
Griffin Academy	233 Hibbs Avenue	Vallejo
Invictus Academy of Richmond	7150 Portola Dr	El Cerrito
Impact Academy of Arts & Tech	2560 Darwin Street	Hayward
John Henry High School	1402 Marina Way South	Richmond
Kipp King Collegiate	2005b Via Barrett	San Lorenzo
Latitude High School	1112 29th Ave	Oakland
Leadership Public Schools - Hayward	28000 Calaroga Avenue	Hayward
Leadership Public Schools - Richmond	880 Bissell Avenue	Richmond
Lighthouse Community	444 Hegenberger Drive	Oakland
Lionel Wilson Prep (Aspire)	400 105th Avenue	Oakland
Lodestar High School	701 105th Avenue	Oakland
Mare Island Technology	2 Positive Place	Vallejo
Oakland Charter High School	2433 Coolidge Ave	Oakland
Oakland Unity High School	6038 Brann Street	Oakland
Richmond Cal Prep (Aspire)	3040 Hilltop Mall Road	Richmond
Twin Oaks High School	22100 Princeton St	Hayward

Board of Governors

The Board of Governors (BOG) is composed of the school leader, principal, or executive director from each member school.

PRINCIPAL/LEADER	SCHOOL	EMAIL
Natalie Glass	AIMS College Prep	natalie.glass@aimsk12.org
Karla Gandiaga	Arise High School	karla@arisehighschool.org
Dr. Lori Smith	Bay Area Technology	lsmith@baytechschool.org
Thomas Kadelbach	Envision Academy	tkadelbach@envisionacademy.org
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Pooja Maharaj	Impact Academy	pooja@es-impact.org
Simone Malkovich	KIPP King Collegiate	simone.malkovich@kippling.org
Malcolm McArthur	John Henry HS	droberson@amethodschools.org
Lillian Hsu	Latitude HS	lillian.hsu@latitudehigh.org
Sabrina Silverman	Leadership Public School - Hayward	ssilverman@leadps.org
Todd Irving	Leadership Public School - Richmond	tirving@leadps.org
Maurice Williams	Lighthouse Community	maurice.williams@lighthousecharter.org
Tommy Gonzalez	Aspire - Lionel Wilson College Prep	tommy.gonzalez@aspirepublicschools.org
Latora Baldridge	Lodestar	latora.baldridge@lighthousecharter.org
Kelly Briggs	Mare Island Technology	kbriggs@mitacademy.org
Malcolm McArthur	Oakland Charter High School	mmcarthur@amethodschools.org
William Nee	Oakland Unity High School	wnee@unityhigh.org
Dr. Irene St. Roseman	Aspire - Richmond College Prep	Irene.StRoseman@aspirepublicschools.org
Yanira Ledezma	Twin Oaks HS (Hayward)	yanira@haywardtwinoaks.org

Athletic Directors

FIRST	SCHOOL	EMAIL
Mikael Wooten	AIMS College Prep	mikael.wooten@aimsk12.org
Jamen Suter-Donaldson	ARISE High School	jamen@arisehighschool.org
Sandra Martinez Rodriguez	Bay Area Technology	vebere@baytechschool.org
Jon Vinson	Envision Academy	smathis@envisionacademy.org
James Lazaga	Aspire - Golden State Prep	sonnyjames.lazaga@aspirepublicshools.org
Chris Owens	Griffin Academy	cowens@mitacademy.org
Isaac Zalkin Gerald Sanchez	Invictus Academy of Richmond	izalkin05@gmail.com gerald@kingshiprg.com
Troy McCulloch	Impact Academy	ttmm032@gmail.com
Richard Mariscal	John Henry HS	rmariscal@amethodschools.org
Alana Chung	Kipp King Collegiate	alana.chung@kippping.org
Al Attles Johnna Grell	Latitude High School	al.attles@attles.net johnna.grell@attles.net
Gordon Johnson	Leadership Public Schools - Hayward	gjohnson@leadps.org
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Lexie Jones	Aspire - Lionel Wilson Prep	Lexie.Jones@aspirepublicschools.org
Chris Owens	Mare Island Technology	cowens@mitacademy.org
Lena Gonsalves	Oakland Charter HS	lengonsalves@amethodschools.org
Abraham Salazar	Oakland Unity HS	absalazar@unityhigh.org
Ramon Zavala	Aspire - Richmond College Prep	ramon.zavala@aspirepublicschools.org
Alex Muerle	Twin Oaks HS (Hayward)	alex@haywardtwinoaks.org

Code of Ethics

The CIF and BACSAC Codes of Ethics shall govern conduct, ethics, and sportsmanship for all participants, spectators, and others involved in the athletics of all member schools. It is particularly noted that the Codes of Ethics will apply before, during, and after the contests to coaches as well as players; to administrators as well as staff/faculty members; and to spectators, particularly those who have some connection with a member school and for whom the school has responsibility. It is the obligation of all participants of the Bay Area Charter School Athletic Conference to:

1. Emphasize at all times ethical conduct, fair play, and the ideals of good sportsmanship.
2. Eliminate all elements that may destroy the traditional values of athletic competition.
3. Stress the values of playing the game fairly.
4. Be courteous and cordial to visiting teams and officials.
5. Establish a wholesome relationship between visitors and hosts.
6. Respect the integrity and judgments of sports officials and to follow only formal procedures of protest.
7. Encourage positive leadership, use of initiative and good judgment by all players on teams.
8. Achieve a thorough understanding and acceptance of the rules of the game and the standards of eligibility.
9. Recognize that the purpose of athletics is to promote the physical, mental, social and emotional well-being of the individual players.
10. Remember that an athletic contest is a game and not a matter of life or death, for a player, coach, school, official, fans or community.

Membership

Schools may apply for membership to the Bay Area Charter Schools Athletic Conference prior to June 1st of the preceding school year by completing, signing and returning the Membership Application (see Appendix A)

After reviewing the Membership Application, BACSAC Administration will share their decision with the Athletic Director/Head of School.

Applicants must meet the following minimum requirements in order to qualify for league status:

- ☐ Must be a member of the California Charter School Association.
- ☐ Must be able to field at least, but not limited to, two (2) varsity teams in one (1) academic school year.
- ☐ Must have an Athletic Director in place.
- ☐ The Athletic Director must attend all league meetings.

Schools approved for full league status will be scheduled into the next year's competitive varsity schedule. For schools who are rejected, BACSAC will make any recommendations to the Athletic Director/Head of School and the school may re-apply prior to the following school year.

Financial Policy

Conference dues, as well as any fees associated with participation in CIF sports conducted through BACSAC, will be determined annually by the conference and announced by June 31st for the following school year. Conference dues are due 45 days after the invoiced date. The Board of Governors are responsible for league finances as managed by the BACSAC Financial Manager, who is responsible for budgetary reporting, receivables, payables, disbursements, registers, etc. Failure to meet the invoice deadline may result in removal of conference scheduling.

CIF and Oakland Section Dues

In addition to BACSAC membership dues, schools will be invoiced separately & directly by the CIF in August for Annual CIF Dues. You will also be invoiced separately by the Oakland Section of the CIF. Annual CIF and Oakland Section dues will be based on student enrollment. The dues assessment for the individual schools will be determined in August in conjunction with preparation of the Section budget. The enrollment figure used will be that of the official CBEDS count of the preceding calendar year. The dues for a member school shall be a minimum of \$200.00 and a maximum of \$1,200.

Sport Cancellations

In the event a school needs to withdraw from a sport, the school will need to notify BACSAC Admin of any cancellations at least six weeks out of the first allowable practice. Partial credit (Sport Fee minus the Admin Fee) will be credited if notice is provided prior to that period. If the withdrawal occurs within the 6-week period or during the season the sport participation and admin fees will not be credited.

Annual Financial Review

All financial practices and information shall be open to review by conference schools. BACSAC will host a financial review meeting to review finances from the past year while also discussing projected costs for the upcoming year. The BOG will have the opportunity to review and approve a fiscal year budget at the meeting.

Certificate of Insurance Requirement

Every year BACSAC reaches out to each school member's respective insurance company to furnish certificates of insurance (COI). Most member schools do not have their own on-campus athletic facilities for games. Therefore, BACSAC rents fields & courts for the games. These facilities are rented from city parks & recreation departments and some private entities. All require "Certificates of Insurance" to be renewed & issued by the beginning of the school year.

It is the school's responsibility to ensure that their insurance can meet the specific requirements that are needed from our vendors to participate in league contests.

Meetings

Annual AD Kickoff Meeting (in-person)

In August, BACSAC will host an annual meeting to commence the new school year. At the meeting, the league administration will disseminate vital information as it pertains to the conference. This may include BACSAC and CIF amendments for the upcoming school year, sports scheduling, and compliance. The meeting will also serve as an opportunity for athletic directors to connect with conference members. All ADs are expected to attend. If there is an extenuating circumstance that prevents the AD from attending, a school administrator is expected to attend in their place.

Preseason Meetings (via Zoom)

The league will host meetings for each sport prior to the season commencing. The meeting will cover season scheduling and playoff format. The head official for the respective sport will also be in attendance to discuss and provide clarification to any existing and/or potential rule changes for the sport. All coaches are expected to attend. In the event that the coach cannot attend, ADs are expected to attend in their place.

Postseason Meetings (via Zoom)

At the end of each season, the league will host a meeting for each sport to debrief the season, discuss all-league nominations, and announce coach of the year. All coaches are expected to attend. In the event that the coach cannot attend, ADs are expected to attend in their place.

Compliance

Eligibility

The BACSAC eligibility rules shall be consistent with those of the CIF as outlined in Article 20 of the CIF Constitution & Bylaws. <http://www.cifstate.org>

Per CIF Bylaw 201, students are only allowed to participate in sports at the school they are currently enrolled in (see attachment). The exception is if the school has a "Multi-School/Campus Agreement" with another school. In order for a school to be eligible for the agreement, the school that the student is currently enrolled in cannot have an existing athletic program.

From the CIF website:

Q: What if sports are not offered by my school can I play at another school?

A: A primary function of education-based interscholastic athletics is to offer students an opportunity to participate. CIF Bylaw 303 provides a method where a high school that does NOT have an athletic program can join with a CIF member high school for athletic opportunities for students. However, there are several requirements, agreements between the schools and paperwork that must be completed each year and there are timelines that must be met. Have your school administrators contact your local CIF Section about the process for a Multi-School Agreement.

School Regulations & Rules

The BACSAC Conference school regulations & rules shall be consistent with those of the CIF as outlined in Article 30 of the CIF Constitution & Bylaws.

<http://www.cifstate.org>

Outside Competition, Sanctioned Events, Awards, All-Star Competition, Appeals/Delegated Powers, & Approved Sports

All rules regarding outside competition, sanctioned event, awards for competition, all star competition, appeals/delegated powers, and all approved sports shall be consistent

with those of the CIF as outlined in Series 600 through 3100 of the CIF Constitution & Bylaws. <http://www.cifstate.org>

Athlete Registration

The conference currently uses Team Snap to register athletes and teams. ADs are responsible for ensuring student athletes are registered and that all information entered is accurate. Coaches and ADs are required to create an TS account to verify and manage their teams. There will be separate registration links for each sport throughout the year. This information will be sent to ADs prior to the season commencing. The registration link will also be posted on the homepage of the BACSAC league website.

Maximum # of Players Per Sport

There is no maximum player limit. However, programs should consider adding JV teams to their respective programs if participation numbers are high. BACSAC does not organize “JV” divisions. This will be done independently at the school’s discretion.

Late Roster Additions

The deadline for student-athletes to be registered and eligible for competition is 2 weeks before the last scheduled league game. For schools that have JV programs, JV athletes are allowed to be moved up to varsity at any point in the season but will still need to submit the appropriate compliance materials prior to the deadline. Any team that has an ineligible athlete participate in a contest may result in a forfeit and/or may be disqualified from playoffs.

Medical Physicals

No student-athlete should be permitted to practice and/or play until the student’s medical form has been completed with a physician’s signature.

Physicals dated from June 1st, 2023 to present will only be accepted for the 2023-24 school year.

- a. BACSAC will only accept a digital copy (image or scanned PDF) of the

[BACSAC Medical Form](#) (see Appendix K) or [CIF Medical Eligibility Form](#).

All forms must be signed by the physician using a physician stamp and dated June 1, 2023, or after, for the 2023-24 school year.

- b. An equivalent form may suffice; however, this will be at the discretion of the Commissioner for approval and may delay the student registration process. In any event, all forms should clearly state the student's eligibility to participate in sports on one page which also includes required signatures. Please avoid submitting documents containing multiple pages.
- c. All physicals must be submitted online using the sport registration form that BACSAC creates for each season. We will no longer accept medical forms via email or shared folders.
- d. If your student-athlete needs a medical physical, you may contact Dr. Konstantin at (510) 530-5400 or at jkkonstantin@gmail.com. His office is located at 2584 MacArthur Blvd, Oakland, 94602.

Transfer-Students

It is imperative to identify students who transferred from the previous or current school year. Athletic Directors will need to complete an electronic transfer form via CIF Home. The student and parent/guardians will also need to sign and submit a pre-enrollment contact affidavit, CIF Form 510 (See Appendix B).

Please contact CIF Oakland Section Commissioner, Franky Navarro, at francisco.navarro@ousd.org to create your log-in credential, reset your password, or ask any questions pertinent to the transfer process. It is the discretion of the Oakland Section Commissioner to rule on transfer athletic eligibility, not BACSAC.

Upon sport participation clearance, BACSAC will roster athletes to their appropriate team on the league website. BACSAC Admin will be in contact with the AD and coach regarding any students who are not eligible to participate.

Coaching Certifications

All BACSAC coaches must be certified through the NFHS. The following certifications

are required to be on file with the conference:

A. [NFHS Fundamentals of Coaching](#)

For a complete guide to coaching certifications:

https://cifstate.org/coaches-admin/coaching_education/certification

Athlete registration and coach certifications need to be submitted to the League Director at least 48 hours before the first game. Failure to comply may result in game cancellations and forfeiture until compliance requirements are met.

Coach Hiring Checklist

1. Finger Printing completed and cleared on file by school.
2. TB Test clearance within 60 days of hire. (per school requirement)
3. CPR Card - current (monitored by school)
4. First Aid Card (monitored by school)
5. NFHS Fundamentals of Coaching (monitored by BACSAC)
6. Sudden Cardiac Arrest (SCA) Training
7. Heat Acclimatization Course (Jan. 1, 2019 State law went into effect)
8. Cheer coaches ONLY
 1. The Cheer and Dance Safety Certification course through the NFHS and USA Cheer
<https://nfhslearn.com/courses/cheer-and-dance-safety-certification>
9. CIF Concussion Education (see Appendix C).

CIF CONCUSSION POLICY

Schools shall ensure that any athlete showing signs or symptoms of concussion/brain injury is removed from participation immediately and not allowed to return to play until they have written clearance from a licensed health care provider trained in the evaluation and management of concussion/brain injury. (CIF Bylaw 313).

Schools should ensure that all coaches (paid or volunteer) are educated in the nature and risk of concussion or head injury prior to the first practice/competition. This education

shall include signs and symptoms of concussion/brain injury. This education is available at no charge through the NFHS and the CIF.

Schools should distribute an information sheet to student-athletes and parents each year that include the signs and symptoms of concussion/brain injury. are available on www.bacsac.org

Scheduling

League games will be scheduled and released typically 1-2 months in advance of the season commencing. Note that the number of scheduled league games range anywhere from 8-10 games per season. In some sports, such as girls volleyball and winter basketball, there are two divisions; Division A and B. Two divisions are created for the purpose of competitive equity. Division B is intended to be more developmental whereas Division A teams are considered to be more competitive and may be eligible for CIF Section playoffs.

Game Cancellations

In the event a team needs to forfeit or cancel a game, it is the coach and AD's responsibility to immediately notify the officials, opposing schools, and league director. All cancellations within 24 hours will be ruled as a forfeit.

Any cancellation outside of the 24 hour period may be rescheduled if deemed feasible (facility availability, calendar dates remaining in the regular season, and officials' availability) and must be agreed upon by the opposing school. It is the canceling school's responsibility to communicate with the opposing school and confirm a makeup date to the league director for approval.

Non-league Games

BACSAC encourages all schools to independently schedule non-league games for their respective programs. It's important to note that league games will take precedence over non-league games and once the league schedule is released, it will be final. Therefore,

the conference asks schools to provide their non-league schedules to the league in a timely manner in order for the league to accommodate their non-league games.

Non-league schedules for the Fall should be submitted by the end of June. For the winter basketball seasons, non-league schedules should be submitted by the end of August and for all spring seasons, non-league schedules need to be received by the end of November.

Number of Allowable Contests Per Sport

<u>Sport</u>	<u>Total*</u>
Girls Soccer	28
Boys Soccer	28
Girls Volleyball	28
Boys Volleyball	28
Girl's Basketball	28
Boy's Basketball	28
Cross Country	14
Baseball	28

**The totals do not reflect playoffs/postseason championships.*

BACSAC Playoffs

At the end of each season, the league will organize a playoff for qualifying teams. For girls volleyball and winter basketball, there will be playoffs for both Division A and B. For each division, the champions and runner ups will receive trophies and medals for their respective placements, along with an MVP trophy for the player selected from the winning team.

Playoff Seeding Tie Breaking Procedure

Unless otherwise specified, ties shall be broken using the following formula to determine BACSAC league championships and/or playoff positions.

Formula:

Step #1 - Within: Compare the win/loss standings of the tied teams with each other. If tie remains, apply Step #2.

Step #2 - Above: Compare the win/loss standings of the tied teams with the above teams. If tie remains, apply Step #3.

Step #3 - Below: Compare the win/loss standings of the tied teams with the teams immediately below the tie. If tie remains, compare with the next team below. If tie remains, apply Step #4.

Step #4: Coin Toss: Should the tie continue to exist after the three steps have been applied, a coin toss will be used to determine playoff positions with the winner gaining the advantage.

CIF Oakland Section Playoffs

The Oakland Section is made up of two leagues; BACSAC and the Oakland Athletic League (OAL). As members of the Oakland Section, BACSAC schools are able to qualify for the section playoffs by competing in the BACSAC playoffs, excluding Fall and Spring Soccer (CIF currently does not have a regional nor state tournament for soccer outside of the winter season). The BACSAC champion and runner-up automatically qualify for the section playoffs. Depending on the sport, winning the Oakland Section Championship will qualify the winning team for the CIF State Tournament. Note that any teams in Division B are not eligible for the CIF Oakland Section playoffs.

Incident Report Policy

BACSAC acknowledges that interscholastic competition is first and foremost a privilege. The conference also recognizes that sport participation has the potential to positively impact the life of a student-athlete and the school in which they represent. Therefore, the conference expects each school to share and uphold the league's code of ethics and also support the Principles of Pursuing Victory with Honor (see Appendix D).

In the event that a team, athlete, coach, and/or spectator violate the league's code of ethics, schools are required to report the incident using the league's incident report link which can be found on the league website. Please allow for 24-48 hours for the administration to review and comment on the report.

Any report that is deemed a violation of the league's code of ethics, will be handled on a case-by-case basis. In less severe cases, the offending school will be made aware of the incident and will be cautioned. In more serious cases, the offending party may be suspended for multiple games or removed from the league. BACSAC will handle all occurrences with the utmost respect and ensure a fair process in determining any potential ramifications as a result.

Appeal Process

Only a principal may appeal the league's ruling in writing using a school letterhead to the League Commissioner. This must be received by the league within 48 hours of the ruling.

Ejection Policy

It is the league's responsibility to see that the athletic program is a supplement to the instructional program by providing the opportunity for the maximum number of highly skilled students to engage in a competitive interscholastic program. Our student athletes are entitled to an opportunity to observe and learn proper and acceptable behavior in relation to officials, coaches, competitors, teammates, and spectators.

To emphasize the proper ideals of sportsmanship, ethical conduct, and fair play, the following rules are in effect:

1. Any athlete or coach who is ejected from a game for a flagrant foul or unsportsmanlike conduct may be suspended for the next game played.
2. Any athlete or coach who is ejected from a game a second time will be suspended for the next two games. These suspensions apply to the next sport played and/or the next year.
3. Any athlete or coach who is ejected from a game a third time will be suspended for the rest of the season. In order to participate in any other BACSAC sport, he/she must appeal to the Policy Committee.
4. Any athlete or coach who commits a foul or behaves in a manner that is deemed dangerous may be suspended for multiple games. This suspension applies to the next sport played and/or the next year.
5. Any athlete who is ejected from a contest for fighting, displaying assaultive behavior/gross unsportsmanlike conduct, or leaves the bench to participate in a fight between players will be suspended for three games the first time. This suspension applies to the next sport played and/or the next year. A second violation of this provision shall result in suspension for the remainder of the season.

6. Any athlete whose action is identified as dangerously violent may be expelled from league participation for the remainder of the sport's season.

7. A coach who removes his/her team from the court/field prior to the termination of a game shall be suspended for the next game played. A second violation of this provision shall result in suspension of a coach for the remainder of the season.

All Suspended athletes or coaches will need to complete the [NFHS Course on Sportsmanship](#) before being reinstated. Copies of the course certificate will need to be submitted to the League Director for approval. It is our expectation that the principals will meet with their respective student-athletes, their parent/guardian/caregiver and coach to discuss future behavioral expectations.

Appeal Process

The principal may appeal any of the penalties listed above in writing using a school letterhead to the League Commissioner. The appeal will need to provide substantial evidence, for instance video, that shows the students did not clear the benches or participate in the melee. The appeal must be received by the league within 48 hours of the date of the ejection. Reasons for the appeal may only include misidentification of the ejected player or a misapplication of the rule. There will be no appeal regarding the judgment of an official.

BACSAC Postseason Awards

For each BACSAC sports league and throughout the academic school year, ADs, coaches, and the BACSAC staff will work to recognize athletes, coaches, and sports programs. The following sections provide a breakdown of the process for All-League Selection & Post-Season Awards, Coach of the Year, and Program of the Year awards:

All League Selection

The Definition of an All-League Representative is an athlete who:

- Is a leader to the team
- Demonstrates the attributes of sportsmanship
- Demonstrates skills & ability through performance in league contests
- A Coach nominates & Athletic Director approves.

Coaches and/or Athletic Directors are required to meet a submission date prior to an All-League coaches meeting. The number of nominees will vary by season and sport. Any student who has been ejected and/or suspended by the league will not be eligible for postseason awards.

All Head Coaches must attend (or have representation at) the post-season coaches' meeting if they wish to ensure their athlete nominations are considered.

At that meeting post-season meeting:

- I. Coaches will be given time to discuss each of the All-League nominations.
- II. Coaches should bring appropriate statistics with them regarding their nominees to best advocate for their athletes in the event disagreements should arise.

Voting Procedures:

- I. Coaches will be allowed to nominate athletes both of their own and other teams.
- II. Coaches will not be able to vote for players on their own team.
- III. Elections are made through open voting procedures, not private voting.

Vote Confirmations & Reports:

- I. Coaches and/or ADs will confirm spellings, positions, etc., with the League Director prior to the close of the meeting.
- II. Any discrepancies and/or possible issues will be discussed with the Coach(es) and/or AD of the school.
- III. All-League teams will be distributed to ADs via email with medals being delivered to the schools directly for the AD's to distribute.

Coach of the Year

The Coach of the Year Award acknowledges the work, achievement, and collaborative effort of coaches in their respective season of contest.

Criteria:

Team achievement factors (in no particular order):

- Winning achievements
- Improvement from last year and/or during the season
- What a team has done with the talent they have
- Growth of student participation in the program

Personal factors (how a coach presents themselves and represents their team)

- Cultivation of relationships/collegiality with coaches in the league
- Management of scores, especially in blowout situations
- Modeling respect with officials
- Promotion of sportsmanship with one's athletes

Procedure:

Prior to the Meeting:

- Coaches will be provided an online voting form.

At the meeting:

- I. Facilitator will tally votes and announce the recipient.
- II. In the event of a tie, the League Director will cast the deciding vote.

Athletic Program of the Year

"Athletic Program of the Year" acknowledges the athletic director's efforts while also accounts for the collective effort from the coaches, student-athletes, and everyone who contributed to the success of each school's athletic program.

During the nomination process, BACSAC examines:

- the year as a whole for schools
- takes into account participation, engagement, and overall program success
- schools typically nominated demonstrated an outstanding commitment to their athletic programs
- strong performance(s) in various sports while promoting a high level of sportsmanship

The process for finalizing the award recipient is left to the Athletic Directors themselves, each of whom are asked to cast a vote at the close of the last sports season in the Spring. Schools that are nominated are asked to not vote for their own program.

Appendix Item A



TO: Principals

FROM: Daniery Rosario, Commissioner

SUBJECT: **BACSAC MEMBERSHIP APPLICATION**

I am sending you membership information for 2024-25 for the Bay Area Charter Schools Athletic Conference (BACSAC) of the CIF Oakland Section. Upon review and discussion of your school's qualifications and ability to fulfill the CIF administrative requirements, the BACSAC administration will vote on your acceptance.

Please review the CIF Constitution and Bylaws, along with the league handbook, accessible at the BACSAC website: www.bacsac.org and www.cifstate.org. To be considered for membership, your school must be able and willing to comply with all the rules, regulations, and responsibilities required of members. Please submit a letter of application and this Application for Membership form. The BACSAC Governing Board has established the fees for membership for 2024-25. There is an annual membership fee of \$3,300.00 and is subject to a modest increase at fiscal year-end in June-2025. Membership Fees and Sports Participation Fees are invoiced directly to your school at the beginning of the school year. Sports Participation fees are based on estimated costs for administration, facility rentals (fields, gyms, courses, etc.), officiating fees per game(s), equipment expenses, and other miscellaneous costs. The invoices are to be paid in "Net 45 Days".

Schools desiring to become members of the BACSAC/CIF Oakland Section shall apply for membership in the manner and form described below. BACSAC has sole authority to accept a school into membership.

APPLICATION PROCEDURE

- 1. Statement of Intent and Submission of Application.** The principal, headmaster, or Chief Administrative Officer of the applying school shall submit a letter of application that includes the following:
 - a. Statement of intent to join BACSAC/Oakland Section, CIF, as a member.
 - b. Intent to authorize the participation of administrative and staff personnel in the BACSAC/CIF, Oakland Section, especially to include the appointment of an athletic director responsible for administration of all the school's athletic programs.

Within the Letter

- a. Statement of which BACSAC sports the school intends to participate; two sports are mandatory for membership.
 - b. Current and three-year projection of enrollment.
 - c. Statement of intent to abide by all CIF Bylaws and OAL Rules and Regulations.
 - d. Statement of conformance with the following criteria for membership:
 1. School must be registered with the State Department of Education.
 2. School must plan to field two or more athletic teams.
 3. School must offer equal athletic opportunity for both boys and girls, if a co-ed school.
 4. School must state that it adopts the sixteen principles of the CIF Pursuing Victory with Honor (PVWH) program as required by the CIF Constitution and Bylaws.
 5. School shall state that it intends to pay the BACSAC membership dues, currently \$3,300.00 annually, as well as any fees associated with participation in CIF sports conducted through BACSAC. It must state that it will submit these fees by the deadlines.
- 2.** Failure to meet BACSAC payment deadlines, in the absence of an agreed upon hardship agreement with BACSAC, may result in membership suspension. CIF dues are additional nominal charges based on 2023-24 school enrollment and will be billed separately by the CIF State Office.
- 3.** The BACSAC Governing Board and/or the OAL Policy Committee, at its discretion, may require additional information from the applying school prior to acceptance and may ask the principal to appear in person.
- 4.** The principal/school leader of each BACSAC member school shall be a member of the Governing Board and attend board meetings in 2024-24.
- 5.** Each member school shall appoint an athletic director and understands that there will be mandatory monthly athletic director meetings, excluding July and any months deemed unnecessary.
- 6.** Please attach a list of all coaches known at this time and qualifications/professional training/experience of each. Each member school understands that all coaches must complete a CIF-approved certification process before the applicable sport season, or they will not be allowed to coach.
- 7.** Schools understand that full knowledge and implementation of the BACSAC and CIF rules and regulations are the school's responsibility and agree to abide by said rules. Violation of these rules may result in team and/or a school's disqualification from competition.

Dual Signature Required

Administrator of School (Principal/School Leader)

Officer (Board President/Trustee Officer)

Name of School

Date

Date

Send completed application with letter to:

Bay Area Charter School Athletic Conference
c/o Daniery Rosario, Commissioner
rosario@bacsac.org
Fax: (888) 418-1702

Do not write below this line. For Office Use Only

Approved by the BACSAC Administration

Date

Commissioner of BACSAC

1. _____ Application	
2. _____ Letter of Intent	
3. _____ Adoption of PVH Principles	

**BACSAC**

Phone: (407) 924-5638

rosario@bacsac.org

PRE-ENROLLMENT CONTACT AFFIDAVIT CIF FORM 510

This Affidavit must be filed with an Athletic Transfer Eligibility Application via CIF Home.

STUDENT NAME: _____ Telephone: (____) _____

Current Address: _____ City: _____ Zip: _____

Year in School (circle one): FR SO JR SR Gender (circle one): M F

FORMER SCHOOL: _____ Date Enrolled (M/D/YR): From _____ to _____

NEW SCHOOL: _____ Date Enrolled (M/D/YR): _____

Sport(s) and level of participation in the previous twelve calendar months:

Sport _____

Sport _____

Sport _____

IMPORTANT NOTE: Providing false or fraudulent information to gain athletic eligibility can lead to ineligibility of the student applicant for a period of up to 24 months and sanctions against the school's athletic program. See CIF **Bylaws 202.B.**

ALL STUDENTS ARE REQUIRED TO DISCLOSE ON THIS FORM ANY CONTACT OF ANY KIND WITH ANYONE ASSOCIATED WITH THE NEW SCHOOL.

PARENT'S AND STUDENT STATEMENT

By signing this affidavit below, I certify that no person who is connected with the athletic department of the enrolling (new) school (School "B"), or is part of the booster club of School "B" or who was acting on their behalf has had communication, directly or indirectly, through intermediaries or otherwise with this transfer student, student's parents, legal guardian or caregiver, or anyone acting on behalf of this student, prior to the completion of the enrollment process at School "B".

- AND -

By signing this affidavit below, I certify that the student has not participated during the previous 24 months on any non-school athletic team* (i.e., AAU, American Legion, club team, etc.) that is associated with or coached by anyone associated with the enrolling (new) school (School "B"). (*See **Bylaw 510** for definition of a non-school athletic team.)

Parent's Signature _____ Date _____

Student's Signature _____ Date _____

-OR-

I am unable to certify that one or both of the above statements are true. Therefore, as required, I am submitting a complete written disclosure of the specifics. (Attach the explanation to this form.)

Parent's Signature _____ Date _____

Student's Signature _____ Date _____

Appendix Item C: CIF CONCUSSION POLICY

Schools shall ensure that any athlete showing signs or symptoms of concussion/brain injury is removed from participation immediately and not allowed to return to play until they have written clearance from a licensed health care provider trained in the evaluation and management of concussion/brain injury. (CIF Bylaw 313).

Schools should ensure that all coaches (paid or volunteer) are educated in the nature and risk of concussion or head injury prior to the first practice/competition. This education shall include signs and symptoms of concussion/brain injury. This education is available at no charge through the NFHS and the CIF.

Schools should distribute an information sheet to student-athletes and parents each year that include the signs and symptoms of concussion/brain injury. These documents are available on www.bacsac.org and <https://cifstate.org/sports-medicine/concussions/index>



16 Principles of Pursuing Victory With Honorsm

1. The essential elements of character building and ethics in CIF sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, caring and good citizenship. The highest potential of sports is achieved when competition reflects these “six pillars of character.”
2. It’s the duty of School Boards, superintendents, school administrators, parents and school sports leadership - including coaches, athletic administrators, program directors and game officials - to promote sportsmanship and foster good character by teaching, enforcing, advocating and modeling these “six pillars of character.”
3. To promote sportsmanship and foster the development of good character, school sports programs must be conducted in a manner that enhances the academic, emotional, social, physical and ethical development of student-athletes and teaches them positive life skills that will help them become personally successful and socially responsible.
4. Participation in school sports programs is a privilege, not a right. To earn that privilege, student-athletes must abide by the rules and they must conduct themselves, on and off the field, as positive role models who exemplify good character.
5. School Boards, superintendents, school administrators, parents and school sports leadership shall establish standards for participation by adopting and enforcing codes of conduct for coaches, athletes, parents and spectators.
6. All participants in high school sports must consistently demonstrate and demand scrupulous integrity and observe and enforce the spirit as well as the letter of the rules.

7. The importance of character, ethics and sportsmanship should be emphasized in all communications directed to student-athletes and their parents.
8. School Boards, superintendents, school administrators, parents and school sports leadership must ensure that the first priority of their student-athletes is a serious commitment to getting an education and developing the academic skills and character to succeed.
9. School Boards, superintendents, principals, school administrators and everyone involved at any level of governance in the CIF must maintain ultimate responsibility for the quality and integrity of CIF programs. Such individuals must assure that education and character development responsibilities are not compromised to achieve sports performance goals and that the academic, social, emotional, physical and ethical well-being of student-athletes is always placed above desires and pressured to win.
10. All employees of member schools must be directly involved and committed to the academic success of student-athletes and the character-building goals of the school.
11. Everyone involved in competition including parents, spectators, associated study body leaders, and all auxiliary groups have a duty to honor the traditions of the sport and to treat other participants with respect. Coaches have a special responsibility to model respectful behavior and the duty to demand that their student-athletes refrain from disrespectful conduct including verbal abuse of opponents and officials, profane or belligerent trash-talking, taunting and inappropriate celebrations.
12. School Boards, superintendents, and school administrators of CIF-member schools must ensure that coaches, whether paid or voluntary, are competent to coach. Training or experience may determine minimal competence. These competencies include basic knowledge of: 1) The character building aspects of sports, including techniques and methods of teaching and reinforcing the core values comprising sportsmanship and good character. 2) The physical capabilities and limitations of the age group coached as well as first aid. 3) Coaching principles and the rules and strategies of the sport.
13. Because of the powerful potential of sports as a vehicle for positive personal growth, a broad spectrum of school sports experiences should be made available to all of our diverse communities.
14. To safeguard the health of athletes and the integrity of the sport, school sports program must actively prohibit the use of alcohol, tobacco, drugs and performance-enhancing substances, as well as a demand compliance with all laws and regulations, including those related to gambling and the use of drugs.

15. Schools that offer athletic programs must safeguard the integrity of their programs. Commercial relationships should be continually monitored to ensure against inappropriate exploitation of the school's name or reputation. There should be no undue influence of commercial interests. In addition, sports programs must be prudent, avoiding undue dependency on particular companies or sponsors.
16. The profession of coaching is a profession of teaching. In addition to teaching the mental and physical dimensions of their sport, coaches, through words and example, must also strive to build the character of their athletes by teaching them to be trustworthy, respectful, responsible, fair, caring and good citizens.

"Pursuing Victory With Honor" and the "Six Pillars of Character" are service marks of the CHARACTER COUNTS! Coalition, a project of the Josephson Institute of Ethics. For more information on promoting character education and good sportsmanship, visit www.charactercounts.com.



Pursuing Victory With Honorsm

Code of Conduct for Parents/Guardians

Athletic competition of interscholastic age children should be fun and also a significant part of a sound educational program. Everyone involved in sports programs has a duty to assure that their programs impart important life skills and promote the development of good character. Essential elements of character building are embodied in the concept of sportsmanship and six core ethical values: trustworthiness, respect, responsibility, fairness, caring and good citizenship (the “Six Pillars of Character”). The highest potential of sports is achieved when all involved consciously Teach, Enforce, Advocate and Model (T.E.A.M.) these values and are committed to the ideal of pursuing victory with honor. Parents/guardians of student-athletes can and should play an important role and their good-faith efforts to honor the words and spirit of this Code can dramatically improve the quality of a child’s sports experience.

THE SIX PILLARS OF CHARACTER

TRUSTWORTHINESS

- ***Trustworthiness*** Be worthy of trust in all you do.
- ***Integrity*** Live up to high ideals of ethics and sportsmanship and encourage players to pursue victory with honor. Do what’s right even when it’s unpopular or personally costly.
- ***Honesty*** Live honorably. Don’t lie, cheat, steal or engage in any other dishonest conduct.
- ***Reliability*** Fulfill commitments. Do what you say you will do.
- ***Loyalty*** Be loyal to the school and team; Put the interests of the team above your child’s personal glory.

RESPECT

- ***Respect*** Treat all people with respect at all times and require the same of your student-athletes.
- ***Class*** Teach your child to live and play with class and be a good sport. He/she should be gracious in victory and accept defeat with dignity, compliment extraordinary performance, and show sincere respect in pre- and post-game rituals.

- ***Disrespectful Conduct*** Don't engage in disrespectful conduct of any sort including profanity, obscene gestures, offensive remarks of a sexual nature, trash-talking, taunting, boastful celebrations or other actions that demean individuals or the sport.
- ***Respect for Officials*** Treat game officials with respect. Don't complain or argue about calls or decisions during or after an athletic event.

RESPONSIBILITY

- ***Importance of Education*** Support the concept of "being a student first." Commit your child to earning a diploma and getting the best possible education. Be honest with your child about the likelihood of getting an athletic scholarship or playing on a professional level. Reinforce the notion that many universities will not recruit student-athletes who do not have a serious commitment to their education. Be the lead contact for collegiate coaches in the recruiting process.
- ***Role Modeling*** Remember, participation in sports is a privilege, not a right. Parents/guardians too should represent the school, coach and teammates with honor, on and off the court/field. Consistently exhibit good character and conduct yourself as a positive role model.
- ***Self-Control*** Exercise self-control. Don't fight or show excessive displays of anger or frustration.
- ***Healthy Lifestyle*** Promote to your child the avoidance of all illegal or unhealthy substances including alcohol, tobacco, drugs and some over-the-counter nutritional supplements, as well as of unhealthy techniques to gain, lose or maintain weight.
- ***Integrity of the Game*** Protect the integrity of the game. Don't gamble or associate with gamblers.
- ***Sexual Conduct*** Sexual or romantic contact of any sort between students and adults involved with interscholastic athletics is improper and strictly forbidden. Report misconduct to the proper authorities.

FAIRNESS

- ***Fairness and Openness*** Live up to high standards of fair play. Be open-minded, always willing to listen and learn.

CARING

- ***Caring Environment*** Consistently demonstrate concern for student-athletes as individuals and encourage them to look out for one another and think and act as a team.

CITIZENSHIP

- ***Spirit of the Rules*** Honor the spirit and the letter of rules. Teach your children to avoid temptations to gain competitive advantage through improper gamesmanship techniques that violate the highest traditions of sportsmanship.



Pursuing Victory With Honorsm

Code of Conduct for Student-Athletes

CIF Member School: _____

Interscholastic athletic competition should demonstrate high standards of ethics and sportsmanship and promote the development of good character and other important life skills. The highest potential of sports is achieved when participants are committed to pursuing victory with honor according to six core principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship (the “Six Pillars of Charactersm”). This Code applies to all student-athletes involved in interscholastic sports in California. I understand that, in order to participate in high school athletics, I must act in accord with the following:

TRUSTWORTHINESS

- **Trustworthiness** Be worthy of trust in all I do.
- **Integrity** Live up to high ideals of ethics and sportsmanship and always pursue victory with honor; do what’s right even when it’s unpopular or personally costly.
- **Honesty** Live and compete honorably; don’t lie, cheat, steal or engage in any other dishonest or unsportsmanlike conduct.
- **Reliability** Fulfill commitments; do what I say I will do; be on time to practices and games.
- **Loyalty** Be loyal to my school and team; put the team above personal glory.

RESPECT

- **Respect** Treat all people with respect all the time and require the same of other student-athletes.
- **Class** Live and play with class; be a good sport; be gracious in victory and accept defeat with dignity; give fallen opponents help, compliment extraordinary performance, show sincere respect in pre- and post-game rituals.

- ***Disrespectful Conduct*** Don't engage in disrespectful conduct of any sort including profanity, obscene gestures, offensive remarks of a sexual or racial nature, trash-talking, taunting, boastful celebrations, or other actions that demean individuals or the sport.
- ***Respect Officials*** Treat contest officials with respect; don't complain about or argue with official calls or decisions during or after an athletic event.

RESPONSIBILITY

- ***Importance of Education*** Be a student first and commit to getting the best education I can. Be honest with myself about the likelihood of getting an athletic scholarship or playing on a professional level and remember that many universities will not recruit student-athletes that do not have a serious commitment to their education, the ability to succeed academically or the character to represent their institution honorably.
- ***Role-Modeling*** Remember, participation in sports is a privilege, not a right; and I am expected to represent my school, coach and teammates with honor, on and off the field. Consistently exhibit good character and conduct yourself as a positive role model. Suspension or termination of the participation privilege is within the sole discretion of the school administration.
- ***Self-Control*** Exercise self-control; don't fight or show excessive displays of anger or frustration; have the strength to overcome the temptation to retaliate.
- ***Healthy Lifestyle*** Safeguard your health; don't use any illegal or unhealthy substances including alcohol, tobacco, drugs and performance-enhancing supplements or engage in any unhealthy techniques to gain, lose or maintain weight.
- ***Integrity of the Game*** Protect the integrity of the game; don't gamble. Play the game according to the rules.

FAIRNESS

- ***Be Fair*** Live up to high standards of fair play; be open-minded; always be willing to listen and learn.

CARING

- ***Concern for Others*** Demonstrate concern for others; never intentionally injure any player or engage in reckless behavior that might cause injury to myself or others.
- ***Teammates*** Help promote the well-being of teammates by positive counseling and encouragement or by reporting any unhealthy or dangerous conduct to coaches.

CITIZENSHIP

- ***Play by the Rules*** Maintain a thorough knowledge of and abide by all applicable game and competition rules.
- ***Spirit of Rules*** Honor the spirit and the letter of rules; avoid temptations to gain competitive advantage through improper gamesmanship techniques that violate the highest traditions of sportsmanship.

I have read and understand the requirements of this Code of Conduct. I understand that I'm expected to perform according to this code and I understand that there may be sanctions or penalties if I do not.

Student-Athlete Signature

Date

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Pursuing Victory With Honorsm

Code of Conduct for Coaches

CIF Member School: _____

We, in the California Interscholastic Federation, believe that high school athletic competition should be fun, but that it must also be a significant part of a sound educational program. We believe that those who coach student-athletes are, first and foremost, teachers who have a duty to assure that their sports programs promote important life skills and the development of good character.

We believe that the essential elements of character-building are embodied in the concept of sportsmanship and six core ethical values: trustworthiness, respect, responsibility, fairness, caring, and good citizenship (the “Six Pillars of Charactersm”). We believe, further, that the highest potential of sports is achieved when teacher-coaches consciously Teach, Enforce, Advocate and Model (T.E.A.M.) these values and are committed to the ideal of pursuing victory with honor. Finally, we believe that sincere and good-faith efforts to honor the words and spirit of this Code will improve the quality of our programs and the well being of our student-athletes. This Code of Conduct applies to all full-time and part-time coaches involved in interscholastic sports.

I understand that in my position as a coach, I must act in accord with the following code:

TRUSTWORTHINESS.

- **Trustworthiness** Be worthy of trust in all I do and teach student-athletes the importance of integrity, honesty, reliability and loyalty.
- **Integrity** Model high ideals of ethics and sportsmanship and always pursue victory with honor; teach, advocate and model the importance of honor and good character by doing the right thing even when it’s unpopular or personally costly.
- **Honesty** Don’t lie, cheat, steal or engage in or permit dishonest or unsportsmanlike conduct.
- **Reliability** Fulfill commitments; I will do what I say I will do; be on time.

- ***Loyalty*** Be loyal to my school and team; put the team above personal glory.
- ***Primacy of Educational Goals*** Be faithful to the educational and character-development missions of the school and assure that these objectives are not compromised to achieve sports performance goals; always place the academic, emotional, physical and moral well being of athletes above desires and pressures to win.
- ***Counseling*** Be candid with student-athletes and their parents about the likelihood of getting an athletic scholarship or playing on a professional level. Counsel them about the requirement of many colleges preventing recruitment of student-athletes that do not have a serious commitment to their education, the ability to succeed academically or the character to represent their institution honorably.
- ***College Recruiters*** Be honest and candid with college recruiters about the character and academic abilities and interest of student-athletes.

RESPECT

- ***Respect*** Treat all people with respect all the time and require the same of student-athletes
- ***Class*** Be a good sport, teach and model class, be gracious in victory and accept defeat with dignity; encourage student-athletes to give fallen opponents a hand, compliment extraordinary performance, and show sincere respect in pre- and post-game rituals.
- ***Taunting*** Don't engage in or allow trash-talking, taunting, boastful celebrations, or other actions that demean individuals or the sport.
- ***Respect Officials*** Treat contest officials with respect; don't complain about or argue with official calls or decisions during or after an athletic event.
- ***Respect Parents*** Treat the parents of student-athletes with respect; be clear about your expectations, goals and policies and maintain open lines of communication.
- ***Profanity*** Don't engage in or permit profanity or obscene gestures during practices, sporting events, on team buses, or any other situation where the behavior could reflect badly on the school or the sports program.
- ***Positive Coaching*** Use positive coaching methods to make the experience enjoyable, increase self-esteem and foster a love and appreciation for the sport. Refrain from physical or psychological intimidation, verbal abuse, and conduct that is demeaning to student-athletes or others.
- ***Effort and Teamwork*** Encourage student-athletes to pursue victory with honor, to think and play as a team, to do their best and continually improve through personal effort and discipline. Discourage selfishness and put less emphasis on the final outcome of the contest, than upon effort, improvement, teamwork, and winning with character.

- ***Professional Relationships*** Maintain appropriate, professional relationships with student athletes and respect proper teacher-student boundaries. Sexual or romantic contact with students is strictly forbidden as is verbal or physical conduct of a sexual nature directed to or in view of student-athletes.

RESPONSIBILITY

- ***Life Skills*** Always strive to enhance the physical, mental, social and moral development of student-athletes and teach them positive life skills that will help them become well-rounded, successful and socially responsible.
- ***Advocate Education*** Advocate the importance of education beyond basic athletic eligibility standards and work with faculty and parents to help student-athletes set and achieve the highest academic goals possible for them.
- ***Advocate Honor*** Prominently discuss the importance of character, ethics and sportsmanship in materials about the athletic program and vigorously advocate the concept of pursuing victory with honor in all communications.
- ***Good Character*** Foster the development of good character by teaching, enforcing, advocating and modeling (T.E.A.M.) high standards of ethics and sportsmanship and the six pillars of character.
- ***Role-Modeling*** Be a worthy role-model, always be mindful of the high visibility and great influence you have as a teacher-coach and consistently conduct myself in private and coaching situations in a manner that exemplifies all I want my student-athletes to be.
- ***Personal Conduct*** Refrain from profanity, disrespectful conduct, and the use of alcohol or tobacco in front of student-athletes or other situations where my conduct could undermine my positive impact as a role model.
- ***Competence*** Strive to improve coaching competence and acquire increasing proficiency in coaching principles and current strategies, character-building techniques, and first-aid and safety.
- ***Knowledge of Rules*** Maintain a thorough knowledge of current game and competition rules and assure that my student-athletes know and understand the rules.
- ***Positive Environment*** Strive to provide a challenging, safe, enjoyable, and successful experiences for the athletes by maintaining a sports environment that is physically and emotionally safe.
- ***Safety and Health*** Be informed about basic first aid principles and the physical capacities and limitations of the age-group coached.
- ***Unhealthy Substances*** Educate student-athletes about the dangers and prohibit the use of unhealthy and illegal substances including alcohol, tobacco and recreational or performance-enhancing drugs.
- ***Eating Disorders*** Counsel students about the dangers of and be vigilant for signs of eating disorders or unhealthy techniques to gain, lose or maintain weight.

- ***Physician's Advice*** Seek and follow the advice of a physician when determining whether an injured student-athlete is ready to play.
- ***Privilege to Compete*** Assure that student-athletes understand that participation in interscholastic sports programs is a privilege, not a right and that they are expected to represent their school, team and teammates with honor, on and off the field. Require student-athletes to consistently exhibit good character and conduct themselves as positive role models.
- ***Self-Control*** Control my ego and emotions; avoid displays of anger and frustration; don't retaliate.
- ***Integrity of the Game*** Protect the integrity of the game; don't gamble. Play the game according to the rules.
- ***Enforcing Rule*** Enforce this Code of Conduct consistently in all sports-related activities and venues even when the consequences are high.
- ***Protect Athletes*** Put the well being of student-athletes above other considerations and take appropriate steps to protect them from inappropriate conduct.
- ***Access*** Help make your sport accessible to all diverse communities.
- ***Improper Commercialism*** Be sensitive to and avoid unwholesome commercialism including inappropriate exploitation of my name or the name of the school and undue financial dependence on corporate entities. Make sure any affiliation or association with a corporate entity is approved by school and district officials.

FAIRNESS

- ***Fair and Open*** Be fair in competitive situations, selecting a team, disciplinary issues and all other matters; and be open-minded and willing to listen and learn.

CARING

- ***Safe Competition*** Put safety and health considerations above the desire to win; never permit student-athletes to intentionally injure any player or engage in reckless behavior that might cause injury to themselves or others.
- ***Caring Environment*** Consistently demonstrate concern for student-athletes as individuals and encourage them to look out for one another and think and act as a team

CITIZENSHIP

- ***Honor the Spirit of Rules*** Observe and require student-athletes to observe the spirit and the letter of all rules including the rules of the game and those relating to eligibility, recruitment, transfers, practices and other provisions regulating interscholastic competition.
- ***Improper Gamesmanship*** Promote sportsmanship over gamesmanship; don't cheat. Resist temptations to gain competitive advantage through strategies or techniques (such as devious rule violations, alteration of equipment or the field of play or tactics designed primarily to induce injury or fear of injury) that violate the rules, disrespect the highest traditions of the sport or change the nature of competition by practices that negate or diminish the impact of the core athletic skills that define the sport.

I have read and understand the requirements of this Code of Conduct. I will act in accord with this code. I understand that school (and district) officials as well as league and section officials will and should expect that I will follow this code.

Teacher-Coach Signature

Date

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Appendix Item H

Bay Area Charter Schools Athletic Conference (BACSAC)

CIF Accredited Officials Associations

Soccer

North Bay Soccer Referee Association (NBSRA)
PO BOX 4149
San Rafael, California 94913

Assignor: Steve Larsen | susclarsen2@comcast.net | (707) 696-6599

Volleyball & Baseball

Mid County Officials Network (MCON)
1540 Sorrel Ct.
Walnut Creek, CA 94598

Assignor: Dan Hughey | refumpoffmcon@gmail.com | (510) 301-2928

Basketball

East Bay Basketball Officials Association (EBBOA)
P.O. Box 5125
Hercules, CA 94547

Assignor: Marcella Dobbs | mdobbs@ebboa.org | (510) 331-5559

BACSAC 2023-24 SEASON DATES							
FALL SPORTS							
SPORT	FIRST ALLOWABLE PRACTICE	FIRST ALLOWABLE CONTEST	SOP DATE (Sit Out Period)	# OF CONTESTS	CIF-OAK PLAYOFFS	CIF-OAK CHAMPIONSHIP	CIF STATE CHAMPIONSHIPS
CROSS COUNTRY (BOYS/GIRLS)	N/A	August 23	September 25	14	November 8	November 15	CIF STATE NOVEMBER 25 WOODWARD PARK, (FRESNO, CA)
BOYS SOCCER	August 1	August 12	September 12	28	N/A	N/A	N/A
VOLLEYBALL - GIRLS	August 1	August 12	September 12	28	Oct 24	November 2	CIF NORCAL: NOV 7, 8, 9, 11, 14 CIF STATE: NOV 17-18
WINTER SPORTS							
SPORT	FIRST ALLOWABLE PRACTICE	FIRST ALLOWABLE CONTEST	SOP DATE	# OF CONTESTS	CIF-OAK PLAYOFFS	CIF-OAK CHAMPIONSHIP	CIF STATE CHAMPIONSHIPS
BASKETBALL - BOYS	November 1	November 13	December 24	28	FEB 16, 17, 21	February 24	NOR CAL: FEB 27, 28, 29 MARCH 2, 5 STATE CHAMPIONSHIP MARCH 8-9
BASKETBALL - GIRLS	November 1	November 13	December 24	28	FEB 16, 17, 21	February 24	NOR CAL: FEB 27, 28, 29 MARCH 2, 5 STATE CHAMPIONSHIP MARCH 8-9
SPRING SPORTS							
SPORT	FIRST ALLOWABLE PRACTICE	FIRST ALLOWABLE CONTEST	SOP DATE	# OF CONTESTS	CIF-OAK PLAYOFFS	CIF-OAK CHAMPIONSHIP	CIF STATE CHAMPIONSHIPS
BASEBALL	February 1	February 10	March 20	28	May 6-10	May 15	NOR CAL - MAY 30, JUNE 1, 3
GIRLS SOCCER	February 1	February 10	March 20	28	N/A	N/A	N/A
BOYS VOLLEYBALL	February 1	February 17	March 27	28	May 1-3	May 8	NOR CAL REGIONALS MAY 16, 18, 20



OAKLAND SECTION 2023-24 SPORTS CALENDARS

2023-24 FALL SPORTS CALENDAR										June 15th, 2023
SPORT	FIRST PRACTICE	FIRST CONTEST	SOP DATE	FIRST OAL CONTEST	LAST LEAGUE CONTEST	LAST ALLOWABLE CONTEST	# OF CONTESTS	CIF-OAK PLAYOFFS/ PRELIMINARIES	CIF-OAK CHAMPIONSHIP	CIF STATE CHAMPIONSHIPS
FALL SPORTS										
CROSS COUNTRY (BOYS/GIRLS)	N/A	August 23	September 25	September 13	November 3	November 4	14	November 8	November 15	CIF STATE NOVEMBER 25, 2023 WOODWARD PARK (FRESNO, CA)
GOLF - GIRLS	August 1	August 22	September 25	September 13	October 11	October 14	24	N/A	October 25	NOR CAL - BERKELEY CC NOVEMBER 6, 2023
FLAG FOOTBALL - GIRLS	August 1	August 21	September 21	TBD	October 28	October 28	28	TBD	TBD	NO CIF STATE CHAMPIONSHIP
FOOTBALL	August 1	WEEK 0 - 8/19 WEEK 1 - 8/25	September 25	October 13	November 9	November 11	10	November 17	November 25	NOR CAL - DECEMBER 1-2, 2023 STATE CHAMPIONSHIP DECEMBER 8-9, 2023
TENNIS - GIRLS	August 1	August 22	September 25	September 27	October 31	October 31	24	SINGLES - NOV 3 DOUBLES - NOV 6	SINGLES - NOV 4 DOUBLES - NOV 7	CIF NOR CAL - BROADSTONE SC - FOLSOM, CA NOVEMBER 14, 17-18, 2023
VOLLEYBALL - GIRLS	August 1	August 12	September 12	September 19	October 19	October 20	28	October 24	OAL - 10/27 SECTION - 11/2	NOR CAL NOVEMBER 7, 8, 9, 11, 14, 2023 CIF STATE NOVEMBER 17-18, 2023
2023-24 WINTER SPORTS CALENDAR										
SPORT	FIRST PRACTICE	FIRST CONTEST	SOP DATE	FIRST OAL CONTEST	LAST LEAGUE CONTEST	LAST ALLOWABLE CONTEST	# OF CONTESTS	CIF-OAK PLAYOFFS/ PRELIMINARIES	CIF-OAK CHAMPIONSHIP	CIF STATE CHAMPIONSHIPS
WINTER SPORTS										
BOWLING	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	NO CIF STATE CHAMPIONSHIP
BASKETBALL - BOYS	November 1	November 13	December 24	1/10/24 JAMBOREE - 1/16/24	2/14/24	February 16	28	FEBRUARY 16, 17, 21	February 24	NOR CAL - FEB 27, 28, 29 MARCH 2, 5, 2024 CIF STATE MARCH 8-9, 2024
BASKETBALL - GIRLS	November 1	November 13	December 24	1/10/24 JAMBOREE - 1/16/24	2/14/24	February 16	28	FEBRUARY 16, 17, 21	February 24	NOR CAL - FEB 27, 28, 29 MARCH 2, 5, 2024 CIF STATE MARCH 8-9, 2024
CHEERLEADING/TRADITIONAL COMPETITIVE	NO ESTABLISHED DATE	November 6	NO ESTABLISHED DATE	N/A	N/A	N/A	N/A	N/A	1/13/24	JANUARY 27, 2024 EL CAMINO HS SACRAMENTO CA
SOCCER - BOYS	November 1	November 13	December 24	December 4	January 26	January 27	28	FEB 6, 8, 10, 14, 17	February 23	CIF NOR CAL - HOME SITES FEB 27, 29 MARCH 2, 2024
SOCCER - GIRLS	November 1	November 13	December 24	December 4	January 26	January 27	28	FEB 5, 7, 9, 13, 16	February 23	CIF NOR CAL - HOME SITES FEB 27, 29 MARCH 2, 2024
WRESTLING (BOYS/GIRLS)	November 1	November 13	December 20	January 10	February 7	February 9	40	N/A	February 10	CIF STATE - MECHANICS BANK ARENA BAKERSFIELD, CA FEBRUARY 22-24, 2023



2023-24 SPRING SPORTS CALENDAR										June 15th, 2023	
SPORT	FIRST PRACTICE	FIRST CONTEST	SOP DATE	FIRST OAL CONTEST	LAST LEAGUE CONTEST	LAST ALLOWABLE CONTEST	# OF CONTESTS	CIF-OAK PLAYOFFS/ PRELIMINARIES	CIF-OAK CHAMPIONSHIP	CIF STATE CHAMPIONSHIPS	
SPRING SPORTS											
BADMINTON	February 1	February 24	April 1	April 10	May 3	May 4	24	N/A	SINGLES MAY 8 DOUBLES MAY 10	MAY 18, 2024 INDEPENDENCE HS - SAN JOSE, CA	
BASEBALL	February 1	February 10	March 20	March 20	April 26	April 27	28	MAY 6-10	May 15	CIF NOR CAL REGIONALS MAY 28, 30, JUNE 1, 2024	
GOLF - BOYS	February 1	February 24	April 1	March 20	April 24	April 26	24	N/A	May 8	NORCAL - MAY 20, 2024 BERKELEY CC CIF STATE - MAY 29, 2024	
LACROSSE - GIRLS	February 1	February 10	March 20	March 23	May 11	May 11	20	N/A	May 18	NO CIF STATE REGIONAL CHAMPIONSHIP	
SOFTBALL	February 1	February 10	March 20	March 20	April 26	April 27	28	MAY 6-10	May 15	CIF NOR CAL REGIONALS MAY 28, 30, JUNE 1, 2024	
SWIMMING - BOYS/GIRLS	February 1	February 17	March 24	March 7	April 18	April 20	14	N/A	May 3	CLOVIS OLYMPIC SWIM - CLOVIS WEST HS MAY 9-11, 2024	
TENNIS - BOYS	February 1	February 12	March 24	April 10	May 3	May 4	24	N/A	SINGLES - MAY 7 DOUBLES - MAY 9	NOR CAL - BROADSTONE SC - FOLSOM MAY 14, 17-18, 2024	
VOLLEYBALL - BOYS	February 1	February 17	March 20	March 27	May 1	May 2	28	MAY 1-3	May 8	NOR CAL - MAY 14,16, 18, 2024	
OAL/OUSD GRADE CHECKS											
Monday, September 25, 2023		Monday, November 13, 2023			Tuesday, January 16, 2024			Monday, February 26, 2024			
								Monday, April 22, 2024			

Appendix Item K

Bay Area Charter Schools Athletic Conference

HEALTH STATEMENT / INSURANCE VERIFICATION AND PARENT CONSENT TO PARTICIPATE

Student

Name _____ Birthdate _____ School _____
(Last) (First) (Name)

PHYSICIAN TO COMPLETE I hereby certify that the above named student is physically fit to engage in sports.

(Print)

(Physician Signature)

(Date)

(Title)

(State License)

Has the student had any injury or physical condition that should be watched? _____ **SPORT(S)** _____

If yes, please list _____

PHYSICIAN STAMP

PARENT TO COMPLETE If your student has health or accident insurance, other than the Athletic Student Accident Insurance, list company name, policy number, and local claims address and phone number:

(Company Name)

(Policy Number)

(Claims Office Address and Phone Number)

OR (check below)

☐ I have purchased the Athletic Student Accident Insurance and have submitted the payment to the insurance company.

I hereby give my consent for the above named student to compete in sports. I authorize the student to go with and be supervised by a representative of the school on any trips. In case this student becomes ill or is injured, you are authorized to have the student treated and I authorize the medical agency to render treatment. I understand my obligation (Education Code Sections 32220 and 32221) to provide medical and hospital insurance in the amount of at least \$5,000 and certify that I have done so. In the event the medical and hospital insurance should lapse or change I agree to notify the school immediately.

(Date)

(Signature of Parent or Guardian)

(Emergency Phone Number)

(BLUE OR BLACK INK)

A DUPLICATE OF THIS CARD IS ON FILE IN THE ATHLETIC OFFICE